

# WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue  
Wyomissing, PA 19610

## ***Our Mission***

*The Wyomissing Area School District, in partnership with parents and community, is committed to:*

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21<sup>st</sup> century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

### Board of School Directors

Mrs. Michelle M. Davis, President  
Mr. John A. Larkin, Vice President  
Mr. Lawrence A. Fitzgerald, Treasurer  
Mrs. Carolyn M. Bamberger  
Mrs. Angel L. Helm  
Scott C. Painter, Esq.  
Mr. Gregory L. Portner  
Mrs. Lynn T. Sakmann  
Mrs. Anne P. Seltzer

### Non Members

Mrs. Corinne D. Mason, Board Secretary  
Dr. Pamela R. Pulkowski, Assistant Superintendent

### Ex Officio Member

Mr. David P. Krem, Superintendent

## **SCHOOL BOARD MEETING**

Monday, August 23, 2010 – 7:00 P.M.  
Community Board Room

- I. **Call to Order – Mrs. Michelle M. Davis, Board President, Presiding**
- II. **Pledge of Allegiance – Mrs. Davis**
- III. **Announcement of Recording by the Public – Mrs. Davis**
- IV. **Roll Call – Mrs. Mason**
- V. **Welcome to Visitors & Announcement of Meetings – Mrs. Davis**
  - Committee of the Whole (Voting Meeting) – Monday, September 13, 2010, 6:00 p.m.; Community Board Room at the Jr./Sr. High School
  - School Board Meeting – Monday, September 27, 2010, 7:00 p.m.; Wyomissing Hills Elementary Center
- VI. **Recognition - Mrs. Davis**
  - A. **New Professional Staff – Building Administrators**
  - B. **Berks County Learning Disabilities Association Awards – Mr. Roberts**
    - Caitlin Gibbs
    - Kathleen Rohm

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**VII. Presentations –**

- A. Administrative Evaluation, Mr. Richard Capraro – Mr. Krem
- B. Summer Safari Report, Mrs. Mangold – Dr. Pulkowski
- C. Summer Academy Report, Mrs. Hetrich – Dr. Pulkowski

**VIII. Public Comment on Agenda Items – Mrs. Davis**

*Speakers are requested to identify themselves by name and address.*

**IX. Routine Approvals – Mrs. Davis**

**MOTION**

- A. It is recommended that the Board of School Directors approve the following minutes:
  - June 28, 2010 Regular Business Meeting
  - July 27, 2010 Board Retreat Minutes

**MOTION**

- B. It is recommended that the Board of School Directors accept the Treasurer's Report.

**MOTION**

- C. It is recommended that the Board of School Directors approve payment of bills for the months of June and July 2010, as listed in the financial packet.

- 1) General Fund Accounting Check Summary
- 2) Athletic Fund Accounting Check Summary
- 3) Food Service Accounting Check Summary
- 4) Student Activity Accounting Check Summary
- 5) Capital Project Fund Accounting Check Summary

**X. Superintendent's Report – Mr. Krem**

**A. Finance and Facilities**

**MOTION**

It is recommended that the Board of School Directors approve the following Finance and Facilities items:

- 1. Approve donation from the Wyomissing Area Education Foundation in the amount of \$1,659.20 in EITC funds toward the purchase a whiteboards for classroom use.
- 2. Approve requests for exoneration for per capita tax in accordance with policy 605.
- 3. Approve tuition agreement with Opportunities School, effective August 26, 2010 to June 30, 2011 in the amount of \$26,781.30 for one elementary student, ID 203955.
- 4. Approve agreement with Pathway School for Extended School Year Services, effective July 5, 2010 to August 13, 2010 in the amount of \$6,500 for one secondary student, ID 20115.

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5. Approve service agreement with Keppley Behavioral Consulting for 2010-11 at a rate of \$75 per hour for up to 50 hours per month for 11 months.  
*Background information: The rate is unchanged from last year, however the number of hours per month have decreased by 20 hours. This is a total decrease of \$16,500 from 2009-10.*
6. Approve contract with Brenda Wilczek for psychological services for 2010-11 at a rate of \$70 per hour. This rate is unchanged from 2009-10.
7. Approve driver list for 2010-11 with the provision that names may be added or deleted at the discretion of Administration.

Bus #1	Sharon McNamara
Bus #2	Adam Casner
Bus #3	Richard Bare
Bus #4	Florance Lanning
Bus #5	Richard Behney
Bus #6	James Gilbert
Bus #7	William Jordan
Bus #8	Julio Centeno
Bus #9	Donna Aulenbach
Bus #10	James Hicks
Bus #11	Tina Crupi

8. Approve transportation schedules for 2010-11.  
*Background information: The complete list of transportation schedules is available from the Director of Business Affairs.*
9. Approve fee schedule with NursElite Nursing Services effective July 25, 2010.  
*Background information: This is a new fee schedule for the agreement dated August 25, 2008 which represents a 2% increase in rates as follows:*

Weekdays

RN increase from \$40 to \$40.80 per hour  
LPN increase from \$35 to \$35.70 per hour  
CNA increase from \$20 to \$20.40 per hour

Weekends

RN increase from \$40 to \$40.80 per hour  
LPN increase from \$35 to \$35.70 per hour  
CNA increase from \$20 to \$20.40 per hour

10. Award insurance contracts for 2010-11 to Ohio Casualty, Inc. for a total amount of \$140,740. This is an increase of 4.3% from 2009-10.  
*Background information: Through the quotation process, Ohio Casualty, Inc. has been selected for the District's Property, Liability, Auto, Boiler, Errors & Omissions, Umbrella and Workman's Compensation insurance for 2010-11.*
11. Approve Act 93 agreement from July 1, 2010 to June 30, 2012.
12. Approve request to establish Student Activity Account for the Class of 2016.

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*Background information: At this time, this account is to be used for the cash flow accounting instrument for the 7<sup>th</sup> grade class trip to the Renaissance Faire. A 7<sup>th</sup> grade student will be designated to sign as student treasurer at the beginning of the 2010-11 school year. The Class of 2016 will not hold official class status until grade 9 and therefore there will be no advisor in place until that time.*

#### B. Personnel and Policy

##### **MOTION**

It is recommended that the Board of School Directors approve the following Personnel and Policy items:

#### 1. RETIREMENTS/RESIGNATIONS/TERMINATIONS

##### a. Professional Staff

- 1) **Andrew Hoffert**, Itinerant Learning Support Teacher and Transition Coordinator at the JSHS, resignation, effective date to be determined (may be held for up to 60 days).
- 2) **Dana Lloyd**, Secondary English Teacher at the JSHS, resignation, effective August 17, 2010.
- 3) **Louise Wertham-Mitchell**, Secondary Computer Applications/Social Studies Teacher at the JSHS, resignation effective August 9, 2010.

##### b. Support Staff

- 1) **Jessica Hole**, Special Education Aide, WHEC, resignation, effective August 11, 2010
- 2) **Lisa Rechardt**, Special Education Aide, WREC, resignation, effective August 13, 2010

##### c. Supplemental Staff

- 1) **Andrew Hoffert**, Special Education Department Chair, resignation, effective date to be determined.

#### 2. LEAVES

##### a. Professional Staff

- 1) **Gwen Gibson**, Elementary Teacher at WHEC, FMLA/Child Rearing Leave effective on or about November 11, 2010, through the end of the 2010-11 school year.

##### b. Support Staff

- 1) **Judy Simmons**, Food Service Worker and Crossing Guard at WREC, FMLA leave effective August 30, 2010 until a date to be determined.
- 2) **Elizabeth Perez D'Amico**, Full-time Custodian at WHEC, unpaid leave August 4-6, 2010.

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**3. APPOINTMENTS/TRANSFERS**

**a. Professional Staff**

- 1) **Dana Quinlivan**, transfer from Secondary French Teacher at the Jr./Sr. High School to Secondary Guidance Counselor at the Jr./Sr. High School, effective the 2010-11 school year.  
*Background Information: Mrs. Quinlivan is replacing Melissa Kreps.*
- 2) **Thomas Ritter**, transfer from Secondary Math Teacher at the JSHS to Secondary Computer Applications Teacher at the JSHS, effective the 2010-11 school year.  
*Background Information: Mr. Ritter will be replacing Louise Werthman-Mitchell.*
- 3) **Shauna E. Easteadt**, Long-term Substitute .5 RtI Coordinator at WREC, at B, Step 1, \$40,720, effective August 9, 2010, for the 2010-11 school year, pending receipt of necessary documentation.  
*Background Information: Ms. Easteadt earned her Masters of Science from Walden University and her Bachelors of Science in Elementary Education with a minor in Biology from Rider University. She recently worked as a Summer Safari Teacher for the District. Prior to taking time off to raise a family, Shauna worked as a fifth grade teacher for the Randolph Township Schools in New Jersey from August 2000 to June 2004. Ms. Easteadt will be substituting for Michelle Kersikoski.*
- 4) **Karen Morris**, Autistic Support Teacher at WREC, at B, Step 1, \$40,720, effective August 9, 2010, pending receipt of necessary documentation.  
*Background Information: Ms. Morris earned her Bachelor of Science in Education from Kutztown University. She most recently worked as an Autistic Support Teacher at Central Dauphin School District. Karen is the recipient of the 2003 John Eshenhour Special Award for service to children with special needs. She is replacing Amanda Quirin.*
- 5) **Brittany Robinson**, Long-term Substitute Elementary Teacher at WHEC, at B, Step 1, \$40,720, effective August 9, 2010 through the end of the first semester of the 2010-11 school year, pending receipt of necessary documentation.  
*Background Information: Ms. Robinson graduated in May with her Bachelor of Science in Elementary and Kindergarten Education from Pennsylvania State University. She completed her student teaching at Tilden Elementary in the Hamburg Area School District and was recently a substitute in the Exeter Township School District. She is a member of Pi Lambda Theta National Honor Society and Phi Eta Sigma National Honor Society and is the recipient of the Lance M. Vaccaro Scholarship for Good Character and the Senator O'Pake Good Citizenship Award. Brittany will be substituting for Andrea Boerger.*

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- 6) **Amanda Myers**, Long-term Substitute Elementary Teacher at WHEC, at B, Step 1, \$40,720, effective on or about November 9, 2010 for the 2010-11 school year, pending receipt of necessary documentation.

*Background Information: Ms. Myers earned her Bachelor of Arts in Elementary Education at Saginaw Valley University, with minors in Early Childhood with ZA Endorsement, Social Studies and English. She has held paraprofessional and teaching positions in Michigan and Pennsylvania, serving most recently as a long-term substitute teacher for the Schuylkill Valley School District. Amanda will be substituting for Gwen Gibson.*

#### b. Department Chair

- 1) **Kim Lally**, Guidance Department Chair for the 2010-11 school year with a stipend of \$1,750.

#### c. Support Staff

- 1) **Julie Faust**, part-time Cafeteria Monitor at WREC, 2 hrs./day, \$9.84/hr., effective August 30, 2010.

*Background Information: Mrs. Faust substituted in this position last year when there was a vacancy created by the termination of Dawn Schropp.*

#### d. Supplemental Staff

- 1) **Kevin Maier**, substitute weight room supervisor at \$13.00/hr. effective August 10, 2010.
- 2) **Thomas Reardon**, substitute weight room supervisor at \$10.78/hr., effective August 14, 2010.

#### *Activities:*

- 3) **Melissa Devlin, Jr.** High Student Council Co-Advisor, change from 9 points, \$761, to 11.25 points, \$951, effective the 2010-11 school year.

*Background Information: A change in the base points for this activity was approved at the August 9, 2010 Board meeting.*

- 4) **Jennifer Mangold, Jr.** High Student Council Co-Advisor, change from 13 points, \$1,099, to 15.25 points, \$1,289, effective the 2010-11 school year.

*Background Information: A change in the base points for this activity was approved at the August 9, 2010 Board meeting.*

- 5) **William Benamati** Band Drill Instructor at the JSJS, 7 points, \$592, effective the 2010-11 school year, pending receipt of necessary documentation.
- 6) **Peter Beck**, Senior High Drama Director at the JSJS, 46.5 points, \$3,929, effective the 2010-11 school year.

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#### *Fall Athletics:*

- 7) **Cynthia Kuczala**, Head Coach Jr. High Girls' Volleyball, 29.5 points, \$2,493, effective the 2010-11 school year, pending receipt of necessary documentation.
- 8) **Tabitha Reed**, Head Coach Jr. High Boys' Soccer, 27 points, \$2,282, effective the 2010-11 school year, pending receipt of necessary documentation.
- 9) **Ronald Schaeffer, Jr.**, Assistant Coach Jr. High Boys' Soccer, 17.1 points, \$1,445, effective August 16, 2010 for the 2010-11 school year, pending receipt of necessary documentation.

#### e. Support Teachers for the 2010-11 school year:

- 1) **Nancy Chaiko (half year)** support teacher for Maria Carroll change to support teacher for Brittany Robinson with a stipend of \$250.

<u>Support Teacher</u>	<u>Inductee</u>	<u>Assignment</u>	<u>Stipend</u>
Kami Fecho Emerich	Amanda Myers	LTS Elementary	\$375 (3/4 yr)
Kristin Allen	Shauna Easteadt	LTS .5 Rtl	\$500
Jodi Wirebach	Karen Morris	Autistic Support	\$500

4. ADMINISTRATORS – Salary increases as per list included in Board packet, retroactive to July 1, 2010.

#### 5. ADDITIONAL HOURS

##### a. Professional Staff

- 1) **Jessica Lengle**, Learning Support Teacher at WREC, 4.5 hours at the professional contracted rate for ESY.
- 2) **Melissa Devlin**, Secondary English Teacher at the JSHS, not to exceed 141 hours at the professional contracted rate to provide gifted support during the 2010-11 school year.
- 3) **Andrea Landrum**, Secondary English Teacher at the JSHS, not to exceed 141 hours at the professional contracted rate to provide gifted support during the 2010-11 school year.

#### 6. VOLUNTEER COACHES

##### a. Fall Sports

- 1) **Christerpher Blickley** – football
- 2) **Stephen Brunner**- football
- 3) **William Hartman** – football
- 4) **Steven O'Neil** – football
- 5) **Albert Silveri** – football
- 6) **Todd Zechman** - football

7. ADDITIONS/DELETIONS TO THE DISTRICT SUBSTITUTE LIST (attached to agenda)

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8. ADDITIONS/DELETIONS TO THE DISTRICT VOLUNTEER LIST (attached to agenda)

#### C. Program

##### **MOTION**

It is recommended that the Board of School Directors approve the following Program items:

1. Field Trip Requests –
  - a. Concert Choir and Jazz Band Performances at Universal Studios, Orlando, Florida, April 17-20, 2011.
  - b. Model UN competition in Washington, DC, February 17-20, 2011.
2. Appointment of Anne Seltzer as the representative to the Berks County Intermediate Unit board effective August 24, 2010 to June 30, 2011.

#### XI. Old Business – Mrs. Davis

#### XII. New Business – Mrs. Davis

#### XIII. Right to Know Requests – Mrs. Davis

		Right-to-Know			
		Cost Analysis			
		6/30/2010			
Date	Requested by	Description of Request	Personnel	Time	Cost
6/30/2010	Signature Info. Solutions	(3) Tax Certifications	C. Beck	0.75	\$10.82
			S. Filer	0.75	\$15.15
					\$25.97
		7/30/2010			
7/1/2010	Signature Info. Solutions	(3) Tax Certifications	C. Beck	0.75	\$10.82
			S. Filer	0.75	\$15.15
7/12/2010	Carlisle SynTec	Mandate waiver apps for roofing 2005-10 and Weatherproofing Tech. or Tremco contracts for roof work 2005-10	S. Fick	0.50	\$14.01
			C. Mason	0.50	\$35.94
7/20/2010	J. Stemmler	Breakdown of legal fees paid for negotiation of the teachers' and support staff contracts	S. Fick	2.00	\$56.04
					\$131.96

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**XIV. Public Participation – Mrs. Davis**

*The Board welcomes comments on any school subject.  
Speakers are requested to identify themselves by name and address.*

**XV. Adjournment – Mrs. Davis**